



School Uniform Policy (HHKCS-7)

Last updated (by): 24 May 2024 (JTA)

1. Policy Statement

It is necessary for all students to wear school uniform when attending school, participating in an event or representing the School. School uniform is a very important part of the Harrow Schools' ethos and tradition. The school uniform:

- creates sense of belonging and pride in the School
- helps create a more equitable social environment and develops a high standard of appearance
- maintains and enhances the positive image of the School in the community
- helps in identifying students on school grounds or during outdoor activities, which is important for student safety.

It is the policy of the Head Office of AISL Harrow Schools that to uphold the Group's identity, all students must wear the uniform listed in the uniform list, except that items stated as option are to be purchased on a need-to buy basis, depending on the specific requirements of the School's courses and the personal needs of the student. Among all uniform items, the boater is the most important symbol of Harrow Schools.

2. Sourcing, Design, Production and Delivery of School Uniform

The Head Office of AISL Harrow Schools takes lead in sourcing, designing, production and delivery of school uniform, ensuring consistency and quality, and that the uniform is practical, comfortable, attractive, affordable and safe.

3. School Uniform Guidelines for Students

3.1. All students must wear formal uniform at all times on **Tuesday and Thursday**, with the exception during PE lessons exempted occasions approved by the Head Master. On Monday and Wednesday all students should wear their PE Uniform.

3.2. The formal uniform during summer and winter includes the following (compulsory unless stated as 'optional') items¹ respectively:

| Grade | Gender | Summer formal uniform | Winter formal uniform |
|-------------|--------|---|---|
| Pre-K to K3 | Boys | Boater Short sleeve polo shirt Shorts Boy's ankle socks | Boater Long sleeve polo shirt Boy's Winter Trousers Boy's ankle socks Wind jacket |
| | Girls | Boater Summer gingham dress OR Short sleeve polo shirt PE shorts | Boater Winter Trousers OR Long sleeve polo shirt Tights |

¹ For the 'OR' items in the School Uniform Guidelines, purchase of both items are compulsory, but student can choose wearing one of them according to the weather.



| Grade | Gender | Summer formal uniform | Winter formal uniform |
|-----------|--------------|---|--|
| | | Girl's ankle socks | Girl's long knee socks Wind jacket |
| | Boys & girls | Harrow Little Lions school bag (arrival at and departure from school) Book bag (for weekly library day) Apron (for art and cooking activities) <i>Optional items:</i> <i>Woolen jumper (optional for boys and girls who are not sensitive to cold weather)</i> <i>Nursery tights (optional for boys and girls on a need-to-buy basis)</i> <i>Boy's long knee socks, tights (optional for boys who are not sensitive to cold weather)</i> <i>Girl's panty nose (optional for girls who are not sensitive to cold weather)</i> <i>Summer swimming rash shirt, jammers/swimsuit, swim cap (optional for boys and girls until school pool is ready for kindergarten students' swimming)</i> | |
| G1 to G6 | Boys | Boater Blazer Short sleeve shirt Summer shorts HHKCS tie (G1-3 tie with elastic band, G4-6 knot tie) Boy's ankle socks | Blazer (same as summer's) Long sleeve shirt Winter trousers HHKCS tie (same as summer's) |
| | Girls | Boater Blazer Summer gingham dress Girl's ankle socks | Blazer (same as summer's) Long sleeve shirt Winter pinafore dress HHKCS tie (G1-3 tie with elastic band, G4-6 knot tie) Girl's long knee socks |
| | Boys & girls | Harrow school bag (arrival at and departure from school) Apron (for visual arts activities) <i>Optional items:</i> <i>Book bag (optional for boys and girls on a need-to-buy basis)</i> <i>Woolen jumper (optional for boys and girls who are not sensitive to cold weather)</i> <i>Boy's long knee socks (optional for boys who are not sensitive to cold weather)</i> <i>Pantyhose (optional for girls who are not sensitive to cold weather)</i> | |
| G7 to G12 | Boys | Boater Blazer Short sleeve shirt Summer trousers HHKCS tie (knot tie) Boy's ankle socks | Blazer (same as summer's) Long sleeve shirt Winter trousers HHKCS tie (same as summer's) |
| | Girls | Boater Blazer Short sleeve blouse Summer pleated skirt HHKCS tie (knot tie) | Blazer (same as summer's) Long sleeve shirt Winter pleated skirt plus panty nose HHKCS tie (same as summer's) |



| Grade | Gender | Summer formal uniform | Winter formal uniform |
|--------------|----------------|---|------------------------|
| | | Girl's ankle socks | Girl's long knee socks |
| | Boys & girls | Harrow school bag (arrival at and departure from school) Apron (for visual arts activities) <i>Optional items:</i> <i>Woollen cardigan, woollen jumper (optional for boys and girls who are not sensitive to cold weather)</i> <i>Boy's long knee socks (optional for boys who are not sensitive to cold weather)</i> <i>Panty nose (optional for girls who are not sensitive to cold weather)</i> | |
| Pre-K to G12 | Boys and Girls | Black leather shoes, well-polished, Heels shall be no more than 2cm. | |

- 3.3. Students must wear black leather shoes which are considered as part of the formal uniform. Non-school blazer, cardigan, jumper, etc. are not allowed.
- 3.4. Uniform must be neat, tidy and ironed. Shirts must be tucked in at all times.
- 3.5. Top button should be secured with the tie sitting neatly on top as and where applicable.
- 3.6. All students should wear PE uniform on Monday and Wednesday for whole school morning physical and wellbeing activity, and remain in PE uniform throughout the day. Due to health and safety reasons, students shall not participate in PE lessons in their formal uniform. On **Tuesday and Thursday** they are to change into their PE uniform only for physical activity in accordance with their timetabled PE lessons, House or CCA activity.

The PE uniform during summer and winter includes the following (compulsory unless stated as 'optional') items respectively:

| Grade | Gender | Summer PE uniform | Winter PE uniform |
|-------------|--------------|---|---|
| Pre-K to K3 | Boys | PE short sleeve T shirt PE shorts Boy's ankle socks Rimmed hat Baseball cap Short sleeve house T shirt ² | PE long sleeve T shirt PE tracksuit trousers PE tracksuit top Boy's ankle socks Long sleeve house T shirt ² |
| | Girls | PE short sleeve T shirt PE shorts Girl's ankle socks Rimmed hat Short sleeve house T shirt ² | PE long sleeve T shirt PE tracksuit trousers PE tracksuit top Girl's ankle socks Long sleeve house T shirt ² |
| | Boys & girls | <i>Optional items:</i> <i>Sport kit bag (optional for boys and girls on a need-to-buy basis)</i> <i>Summer swimming rash shirt, jammers/swimsuit, swim cap (optional for boys and girls until school pool is ready for kindergarten students' swimming)</i> <i>3 in 1 jacket (optional for boys and girls who are not sensitive to cold weather)</i> | |
| G1 to G6 | Boys | PE short sleeve T shirt PE shorts | PE long sleeve T shirt PE tracksuit trousers |

² Each new student and his/her Parents are informed which of the six Houses he/she belongs to before the first uniform order is made. Each student's House does not change throughout his/her studies in the School. House T shirts are worn **with PE shorts or trousers and PE trainers on Friday**, during pre-announced house activities and inter-house competitions.



| Grade | Gender | Summer PE uniform | Winter PE uniform |
|--------------|----------------|--|---|
| | | Summer swimming rash shirt, jammers, swim cap ³ Sport ankle socks Rimmed hat OR baseball cap Short sleeve house T shirt ² | PE tracksuit top Sport mid-calf socks Long sleeve house T shirt ² |
| | Girls | PE short sleeve T shirt PE shorts Summer swimming rash shirt, swimsuit, swim cap ³ Sport ankle socks Rimmed hat OR baseball cap Short sleeve house T shirt ² | PE long sleeve T shirt PE tracksuit trousers PE tracksuit top Sport mid-calf socks Long sleeve house T shirt ² |
| | Boys & girls | <i>Optional items: Leggings, Sport kit bag (optional for boys and girls on a need-to-buy basis) 3 in 1 winter jacket (optional for boys and girls who are not sensitive to cold weather)</i> | |
| G7 to G12 | Boys | PE short sleeve T shirt PE shorts Summer swimming rash shirt, jammers, swim cap ³ Baseball cap Sport ankle socks Short sleeve house T shirt ² | PE long sleeve T shirt PE tracksuit trousers PE tracksuit top Sport mid-calf socks Long sleeve house T shirt ² |
| | Girls | PE short sleeve T shirt PE shorts Summer swimming rash shirt, swimsuit, swim cap ³ Sport ankle socks Short sleeve house T shirt ² | PE long sleeve T shirt PE tracksuit trousers PE tracksuit top Sport mid-calf socks Long sleeve house T shirt ² |
| | Boys & girls | <i>Optional items: Sport kit bag Leggings, 3 in 1 winter jacket (optional for boys and girls who are not sensitive to cold weather)</i> | |
| Pre-K to G12 | Boys and Girls | Blue, black or white trainers | |

- 3.7. Students shall bring their swimming costume (boys: swimming rash shirt, jammers and swim cap; girls: swimsuit [swimming rash shirt is optional] and swim cap), goggles and towel to the School for their swimming PE lessons, swimming CCA or School swimming team trainings. They shall change in the swimming pool changing rooms.
- 3.8. Pre-K-K3 and G1-G6 students must wear School baseball cap or rimmed hat (as appropriate) for all outdoor playtime.
- 3.9. During the winter months scarves, coats and wellington boots may be worn to school but must be placed in lockers upon arrival.
- 3.10. Students must wear proper (formal or PE as appropriate) school uniform at all times when they participate in school activities or represent the School for any external competitions unless special permission is obtained by the Teacher-in-Charge from the

³ To be worn during PE swimming lessons, swimming CCA and school swimming team trainings.



- Head. The Teacher-in-Charge should seek permission in advance for exemptions due to special circumstances or requirements for external competitions/school activities.
- 3.11. The following requirements related to students' physical appearance also form part of the School Uniform Guidelines:
- 3.11.1. Extreme haircuts, styles or unnatural hair colouring are strictly prohibited. Boys' hair must be cut above the collar.
 - 3.11.2. Girls must tie their hair back.
 - 3.11.3. No jewelry is allowed except one pair of stud earrings for girls. Boys are not permitted to wear earrings. Besides ear piercings for girls, no other body piercings are allowed.
 - 3.11.4. No nail varnish, gel nails, acrylic nail or make up is allowed.
 - 3.11.5. Any visible tattoos are not permitted.
- 3.12. Any exemptions to the School Uniform Guidelines must be approved by the Head in writing.

4. Parental Support

Parents shall commit to supporting the School's uniform requirements as part of the enrolment agreement. They shall support the students to adhere to uniform requirements and work with the School to resolve issues regarding student compliance with the requirements. Parents may also give feedback to the School on uniform which will be considered during the Uniform Reviewing Exercise.

5. Sanctions

Sanctions will be applied if students do not adhere to the School Uniform Policy. The sanctions will be decided by the Head on a case by case basis. It can include verbal warning, written warning, detention or suspension.

6. Monitoring and review

The members of the Head Office Uniform Committee along with the School Heads will be responsible for monitoring the implementation of the policy and reviewing it after the specified time to maintain effectiveness. The policy shall be reviewed every two years.

7. Purchase of Uniforms

School Uniform can be purchased from the Online School Shop and purchasing procedures are stated in the HARROW Website Purchasing Guide.

- End of Policy -